



NOTICE OF MEETING

CABINET MEMBER FOR CHILDREN'S SOCIAL CARE DECISION MEETING

WEDNESDAY, 18 JANUARY 2017 AT 3.00 PM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Lisa Gallacher 02392 834056

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If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

CABINET MEMBER FOR CHILDREN'S SOCIAL CARE DECISION MEETING

Councillor Ryan Brent (Conservative)

Group Spokespersons

Councillor Alicia Denny, UK Independence Party

Councillor Rob Wood, Liberal Democrat

Labour Group Spokesperson - Vacant

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

AGENDA

- 1 **Apologies for absence**
- 2 **Declarations of interest**
- 3 **Forward Plan Omission**

The decision relating to the report entitled " Authority to spend in relation to the procurement of an intensive family support service for Portsmouth" is a Key Decision for the purposes of the Forward Plan as defined in Article 13 of the Constitution but was not included in the Forward Plan for the period from 28 November 2016 until 28 February 2017 and is therefore an omission from the Forward Plan. It is also an omission of explanation of exempt information

contained in the exempt appendix.

Article 13 defines a Key decision as an Executive decision which is likely to:

- result in the Council incurring expenditure or the making of savings which are significant having regard to the local authority's budget for the service or function to which the decision relates, or
- be significant in terms of its effects on communities living or working in an area comprising 2 or more wards in the city's administrative area.

The Chair of the City Council's Scrutiny Management Panel has been notified of the decision being made, in accordance with the City Council's Constitution (General Exceptions, Section 15).

As the decision must be taken by such a date that it is impracticable to defer the decision until it has been included in the next forward plan, this decision will not be subject to call-in.

'The report, "Authority to spend in relation to the procurement of an intensive family support service for Portsmouth" (from the Director of Children's Services), explains that an urgent decision is required due to the procurement timetable necessary to ensure service continuity, which depends on the contract being let no later than the beginning of April 2017 (if the council is to meet its commitment to allow the successful provider a three-month mobilisation period, as per the Portsmouth Compact).'

4 Exclusion of Press and Public

(NB Please note that appendix 1 of this report is Exempt and if Members wish to refer to it, there is provision to do so following the exclusion of the press and public)

That in view of the contents of the following item on the agenda the Portfolio Holder is RECOMMENDED to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the press and public be excluded for the consideration of the following item on the grounds that the appendix to the report contains information defined as exempt in Part 1 of Schedule 12A to the Local Government Act, 1972”.

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) England Regulations 2012, regulation 5, the reason for exemption of the listed item is shown below.

(NB The exempt/confidential committee papers on the agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties. Members are reminded of standing order restrictions on the disclosure of exempt information and are invited to return their exempt documentation to the

Local Democracy Officer at the conclusion of the meeting for shredding.)

The public interest in maintaining the exemption must outweigh the public interest in disclosing the information.

<u>Item</u>		<u>Exemption Para No.*</u>
5.	Authority to spend in relation to the procurement of an intensive family support service for Portsmouth	3

***Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)**

5 Authority to spend in relation to the procurement of an intensive family support service for Portsmouth (Pages 5 - 16)

Purpose of report

- (1) To secure authority to spend from the Cabinet Member for Children's Social Care in relation to the procurement of a new intensive family support service.
- (2) An urgent decision is required ahead of the next scheduled Portfolio Meeting due to the procurement timetable necessary to ensure service continuity (the current contract ending on 1 July 2017), which depends on the contract being let no later than the beginning of April 2017 if the council is to meet its commitment to allow the successful provider as close to a three-month mobilisation period as possible (as per the Portsmouth Compact).

RECOMMENDED

The Cabinet Member is recommended to give authority to spend up to the maximum contract value proposed for the procurement of a new intensive family support service.

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

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Agenda Item 5



Portsmouth
CITY COUNCIL

Title of meeting:	Cabinet Member for Children's Social Care
Date of meeting:	18 January 2017
Subject:	Authority to spend in relation to the procurement of an intensive family support service for Portsmouth
Report by:	Director of Children's Services
Wards affected:	All
Key decision:	Yes/No
Full Council decision:	Yes/No

1. Purpose of report

- 1.1. The purpose of this report is to secure authority to spend from the Cabinet Member for Children's Social Care in relation to the procurement of a new intensive family support service.
- 1.2. An urgent decision is required ahead of the next scheduled Portfolio Meeting due to the procurement timetable necessary to ensure service continuity (the current contract ending on 1 July 2017), which depends on the contract being let no later than the beginning of April 2017 if the council is to meet its commitment to allow the successful provider as close to a three-month mobilisation period as possible (as per the Portsmouth Compact).

2. Recommendations

- 2.1. **The Cabinet Member is recommended to give authority to spend up to the maximum contract value proposed for the procurement of a new intensive family support service.**

3. Background

- 3.1. Intensive family support for families in Portsmouth is currently provided by Barnardo's via its Family Intervention Project (FIP). The contract was let in 2012 for three years with the option to extend for a further two years. The option to extend was exercised in 2014 (taking the contract end date to 1 July 2017) and expanded by £120,000 p.a. in 2015 to allow service capacity to be increased by twenty four families (three additional keyworkers with a caseload of eight families each at any one time).
- 3.2. The service co-located with Children's Social Care, the Public Health Delivery Team, Children's Centre staff, health visiting and school nursing to create three locality-based Multi-Agency Teams (MATs) in June 2016.
- 3.3. Having achieved co-location of services, it was always intended for the Multi-Agency Teams to move into a second phase that would seek to rationalise complicated budget, commissioning and management arrangements to address areas that need

strengthening (particularly targeted early help of the sort delivered by Barnardo's FIP); and influence wider aspects of the children and families system such as schools' pastoral workforce and the voluntary and community sector.

- 3.4. This second phase of the MATs project was rolled into the wider Stronger Futures transformation programme and the approach to creating better integrated and sustainable services for children and families was the subject of a report ('Key future approaches for children's services') taken to Cabinet on 22 September 2016.
- 3.5. A key recommendation of this report was that over the period October - December 2016 the Cabinet Members for Adult Social Care & Public Health and Children's Social Care be authorised to review and agree the provider model and procurement process as appropriate for a refreshed integrated Portsmouth City Council early intervention offer bringing together existing Voluntary & Community Sector (VCS) contracts, Children's Centres and Public Health delivery.
- 3.6. Cabinet having accepted the report's recommendations, the review commenced and the responsible Cabinet Members subsequently agreed that the delivery of intensive family support would continue to be outsourced, but within an integrated management framework that would see the provider's workforce managed by council-employed managers.
- 3.7. A market consultation exercise was undertaken, to which nine providers responded, all of whom were broadly supportive of the proposed integrated management framework, citing examples of their experience of working in this way.
- 3.8. A tender specification has been drafted and is at Appendix A.
- 3.9. The service will be funded entirely by Troubled Families grant funding. The total maximum grant funding for Portsmouth during Phase 2 of the programme amounts to £4.5M, as shown in Table 1. Of this, £3.4M (77%) is dependent on attaching and claiming for all 1,900 families the city is committed to working with. The proposal within this report is not dependent on receiving the 'payment by results' income.

Table 1: Troubled Families grant funding

Funding type	No. of families	£ per family	Amount (£)
Attachment fees	1,900	£1,000	£1,900,000
Payment by Results	1,900	£800	£1,520,000
Service Transformation Grant			£1,025,000
Total			£4,445,000

- 3.10. Spend on the Troubled Families programme (including the new intensive family support service to be procured) is based on securing all £1.9M in attachments fees and the £24K of income from Payment by Results already secured as at 31 December 2016, plus the Service Transformation Grant.
- 3.11. As at 31 December 2016, 595 families have been attached to the Troubled Families programme. Having started Phase 2 of the programme on 1 January 2015, the rate of attachment is 25 families per month. If all 1,900 families are to be attached by 31 March 2020, this rate must increase to at least 34 families per month (to avoid a

shortfall of 338 families that would result from a continuation of the current rate). Work is in train to increase the rate of attachment and on this basis, the risk of failing to attach all 1,900 families has been judged to be low.

- 3.12. The proposed budget for the procurement of a new intensive family support service is therefore £943,000 over the period 2 July 2017 to 1 July 2020, as per the schedule in Table 2 below.

Table 2: Intensive Family Support Service contract value (£)

	2017/18	2018/19	2019/20	2020/21	Total
Annual contract value	£322,646	£342,519	£227,957	£49,878	£943,000

- 3.13. The tender specifies that the minimum number of families worked with by the service over the duration of the contract is 605 (£1,559 per family). The other 700 families required to meet the city's commitment to attach a total of 1,900 families will be worked with by the wider children and families workforce e.g. Children's Social Care, Children's Centres, health visiting, Public Health Delivery Team, schools' pastoral workforce etc.

4. Reasons for recommendations

- 4.1. The Cabinet Member for Children's Social Care is recommended to give authority to spend up to £943,000 for the procurement of an intensive family support service for the following reasons:
- 4.1.1. Continuing to outsource delivery of an intensive family support service, as previously decided by Cabinet Members, is dependent on securing the authority to spend required by the council's procurement process.
 - 4.1.2. The proposed contract value for which authority to spend is sought balances the need for the successful provider to have a realistic budget with which to deliver the required service with the need to minimise the risk attendant on funding such a contract using income from a Central Government grant to which conditions are attached (and is not, therefore, guaranteed).
 - 4.1.3. Cabinet Members' previous decision to continue to outsource delivery of an intensive family service (which is dependent on securing the necessary authority to spend) is Compact-compliant and upholds the council's commitment to work in partnership with Voluntary & Community Sector organisations.

5. Equality impact assessment

- 5.1. A preliminary Equality Impact Assessment has been completed.
- 5.2. The need for a full EIA is not anticipated because the proposed service will not have a negative impact on any of the protected characteristics; indeed, it is geared to improve outcomes for children and families, particularly those experiencing disadvantage.

6. Legal implications

- 6.1. By virtue of the Scheme of Delegations to Individual Portfolio Holders contained in Appendix A to Part 3 of the Council's Constitution, the Cabinet Member for Children's Social Care has the power to authorise the proposed spend in relation to the proposed procurement of a new intensive family support service.
- 6.2. The proposed contract falls within the definition of a high value contract in accordance with the Council's Contract Procedure Rules; therefore, the Council needs to ensure compliance with the appropriate internal procurement Gateway process.
- 6.3. As the proposed contract exceeds the relevant EU threshold for light-touch regime services, it must be let in accordance with the Public Contracts Regulations 2015 and the associated government guidance.

7. Director of Finance's comments

- 7.1. The proposal within this report is to procure the provision of an Intensive Family Support service for families in Portsmouth, in order to deliver activity related to the Troubled Families programme. This Intensive Family Support service will work alongside other staff within Council such as Health Visitors, Public Health Delivery Team and Social Care, in order to attach and support the target number families.
- 7.2. The main funding for the Troubled Families programme is received through the payment of attachment fees and results payments. The proposals with this report are based on the assumption that the Council will attach its target of 1,900 families and therefore receive all of the attachment fee income of £1.9m for the 5 year period up to 2019-20. However, no income has been assumed in relation to the results payments for the next three years. The report highlights the need to increase the monthly rate of attachment to 34 families per month in order to avoid the shortfall of 338 families highlighted within the report; which could amount to an overall funding shortfall of £338,000. If a funding shortfall should arise, it will be necessary to either redirect funding from other areas of the portfolio or cease the provision of the service in order to meet the funding shortfall.

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Signed by:

Appendices:

Appendix A - EXEMPT: Draft tender specification for the provision of an intensive family support service

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
N/A	

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

.....
Signed by:

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Equality Impact Assessment

Preliminary assessment form v5 / 2013

www.portsmouth.gov.uk

The preliminary impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies which require a full EIA by looking at:
 - negative, positive or no impact on any of the equality groups
 - opportunity to promote equality for the equality groups
 - data / feedback
- prioritise if and when a full EIA should be completed
- justify reasons for why a full EIA is not going to be completed

Directorate:

Director of Children's Services

**Function e.g. HR,
IS, carers:**

Children's Services

Title of policy, service, function, project or strategy (new or old) :

Intensive family support service for children and families currently delivered as a Family Intervention Project by Barnardo's.

Type of policy, service, function, project or strategy:

- Existing
- New / proposed
- Changed

Q1 - What is the aim of your policy, service, function, project or strategy?

Considerable work has been undertaken to consider how the "children's system" in Portsmouth can be made affordable in the long term. This is in response to earlier work to understand the likely trajectory of spending in this area, which showed a danger of continually increasing need driving rising spend against diminishing budget. The conclusions are that there is a need to consider working with children and families, under commission of the local authority, as a single system and consider the process of budget setting, including investment and disinvestment accordingly, to ensure there is long-term sustainability and improved outcomes for families.

As part of this work, the intensive family support service currently provided by Barnardo's as a Family Intervention Project will be re-tendered.

Q2 - Who is this policy, service, function, project or strategy going to benefit or have a detrimental effect on and how?

The vision of the work is to improve the parenting and care of children, leading to better outcomes; whilst maintaining an emphasis on longer term cost reduction through demand management. However, the assumption set out in the cabinet paper, (stronger futures, August 2016) and supported by the analysis underpinning the strategy, is that remodelling can achieve savings without detriment to the outcomes achieved for families.

Families will be empowered to identify their own problems, needs and solutions. In most cases outcomes for children will only be improved by supporting and assisting parents/carers to make changes. Our aim is always to build resilience in children and families and their capacity to overcome their own difficulties for the remainder of their lives.

Q3 - Thinking about each group below, does, or could the policy, service, function, project or strategy have a negative impact on members of the equality groups below?

Group	Negative	Positive / no impact	Unclear
Age	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Race	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transgender	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sexual orientation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or belief	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other excluded groups	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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If the answer is "negative" or "unclear" consider doing a full EIA

Q4 - Does, or could the policy, service, function, project or strategy help to promote equality for members of the equality groups?

Group	Yes	No	Unclear
Age	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Transgender	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sexual orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Religion or belief	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pregnancy or maternity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other excluded groups	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If the answer is "no" or "unclear" consider doing a full EIA

Q5 - Do you have any feedback data from the equality groups that influences, affects or shapes this policy, service, function, project or strategy?

Group	Yes	No	Unclear
Age	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transgender	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Sexual orientation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or belief	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other excluded groups	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If the answer is "no" or "unclear" consider doing a full EIA

Q6 - Using the assessments in questions 3, 4 and 5 should a full assessment be carried out on this policy, service, function or strategy?

yes No

Q7 - How have you come to this decision?

The proposals set out do not have a negative impact on any of the protected characteristics; and indeed the proposals are geared to improve outcomes for children and families, particularly those experiencing disadvantage.

The aim of the intensive family support service will be to offer support and services to help families find their own sustainable solutions. Once improvement is made services will reduce or end so as not to create dependence.

If you have to complete a full EIA please contact the Equalities and diversity team if you require help
Tel: 023 9283 4789 or email:equalities@portsmouthcc.gov.uk

Q8 - Who was involved in the EIA?

Aly Hampshire - Commissioning Contracts Officer
Nicola Waterman - Head of Troubled Families

This EIA has been approved by: Nicola Waterman

Contact number: 023 9284 1121

Date: 6 January 2017

Please email a copy of your completed EIA to the Equality and diversity team. We will contact you with any comments or queries about your preliminary EIA.

Telephone: 023 9283 4789

Email: equalities@portsmouthcc.gov.uk

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